

[Journalism and Editorial]

Law Week Colorado [Denver]

Reporter [June 2019 - present]

- Reported on developments in Colorado law, policy, government and business on deadline for print and digital publication
- Cultivated sources and in-depth knowledge of beats, including criminal, employment, immigration, family and health care law and state appellate courts
- Copy edited colleagues' work and checked final proof for print publication
- Took photos, edited podcast audio, collaborated with design team on infographics, posted to social media and website and contributed to newsletter
- Compiled monthly web analytics reports and led discussions about site traffic

Global Times [Beijing]

Copy Editor [May 2018 - June 2019]

- Edited business, economics and feature stories on deadline for daily newspaper
- Worked with reporters to revise articles for clarity and organization
- Wrote headlines, subheadings, captions and social media posts
- Performed work remotely as full-time freelance editor

Xinhua News Agency [Beijing]

English News Editor [August 2013 - August 2018]

- Edited 20+ web and wire stories daily for style, grammar, spelling and content
- Revised, rewrote and translated articles on Chinese politics, policy, science and technology, economics, diplomacy and local affairs
- Led journalism training sessions for dozens of reporters from across China
- Advised deputy editors on news value and quality of reporters' work
- Edited and translated books, scripts, speeches and other projects as needed

The Beijinger [Beijing]

Editorial Intern [November 2012 - June 2013]

- Worked in a team to pitch and produce daily blog posts and magazine content
- Wrote about local business, culture and entertainment venues
- Posted content to the website, selected images and took photographs
- Assisted with research, print issue planning, editing and translation

Twin Cities Daily Planet [Minneapolis]

Freelance Reporter [August 2011 - August 2012]

- Reported and wrote feature articles on consumer and social issues for news site
- Took photographs and video to accompany written articles

KFAI 90.3/106.7 FM [Minneapolis]

"MinneCulture" & "10,000 Fresh Voices"

"KFAI Evening News" & "KFAI Weekly News"

Reporter/Producer [January 2010 - August 2012]

- Produced 30- and 60-minute radio documentaries and audio stories
- Reported on local current events for same-day broadcast
- Conducted in-depth research and produced programming featuring multiple interviews, ambient sound and archival audio

[Skills and Training]

Writing/Editing: Copy editing, proofreading, structural editing, AP style, features writing, business writing, interviewing, research

Web: Web content management, including WordPress; social media management

Audio/Video: ProTools, Audacity, Audition, basic video editing

Photo/Graphics: Adobe InDesign, Photoshop, Lightroom, digital photography

Languages: Mandarin Chinese [advanced], Spanish [advanced]

[Awards]

Minnesota Society of Professional Journalists - Page One Award 2013

- Best Radio Mini-documentary/In-depth series category

China Scholarship Council - Chinese Government Scholarship

- Full scholarship plus living stipend for one year of intensive language study at Beijing Language and Culture University [2012-2013 academic year]

[Volunteering and Service]

Beijing LGBT Center [Beijing, 2012-2016]

- Volunteered at weekly English corner and led cultural exchange activities
- Helped with event and fundraiser planning
- Managed center's English social media accounts

KFAI 90.3/106.7 FM [Minneapolis, 2008-2012]

- Created radio station's social media presence and strategy from scratch
- Scheduled social media posts and monitored analytics
- Helped produce promotional audio and video content
- Wrote articles for monthly station newsletter

Hope Community [Minneapolis, 2008-2012]

- Taught Saturday morning English classes to East African refugees

South-East Asia Center [Chicago, 2007]

- Prepared elderly immigrants to take U.S. citizenship test

[Education]

University of Toronto

Honours BA

Graduated with distinction

Double major in History and Religious Studies